

Diocese of Hamilton

Name of Group/Ministry	Parish School Liaison
Accountability	Parish Team, Pastor
Purpose of Ministry	Coordinate between School and Parish
Participant Group	School Principal, School Parent Council, Parish, Parish Ministry Leader
Activities and Responsibility	Liaison between Parish and School Facilitate and attend meetings Provide Input between School and Parish Provide volunteer opportunities for students Involve Elementary and Secondary School
Skills and Qualifications	Good communication, interpersonal skills, and organization skills Leadership Skills with ability to delegate Creativity Plan and implement parish programs
Time Commitment Duration	4 hours monthly, September to June 2 years
Orientation Training	Provided by Pastor Parish Team
Support and Enrichment	Parish Team
Risk Assessment	High Risk
Screening Procedure	Provide a position description form Fill out Diocese of Hamilton Volunteer Information Form Interview Reference checks Vulnerable Sector Check Orientation and training

Date Approved:

Date Received:

Ministry Leader: _____

Parish Screening Committee: _____

Pastor: _____